Government of West Bengal
Backward Classes Welfare Department
Writers' Buildings, Kolkata – 700001
Website: www.anagraskalyan.gov.in / www.bcwdwb.gov.in

No.5072-BCW, SC/O/kstt./5E-04/2009

Date: 03.09.2010

From: The Joint secretary to the
Government of West Bengal,

To: The Principal Accountant General (A & E),
Treasury Buildings,
Kolkata – 700 001.

Sub: Change of Drawing and Disbursing Officer and Controlling Officer in respect of Inspectors,
Backward Classes Welfare, posted in different Sub-Divisions and Blocks in West Bengal.

Sir,

I am directed by order of the Governor to say that the Governor has been pleased to authorise
the SDOs/BDOs to act as the Drawing and Disbursing Officer as well as the controlling Officer in respect
of the Inspectors, Backward Classes Welfare, attached to their respective Sub-Division Offices/Block
Offices.

They are also authorised to draw the Annual Performance Report (APR) in respect of BCW
Inspectors attached to their respective offices and the APR so drawn will be counter-signed by the PO-
cum-DWOs/DWOs. In case the DWO is junior to the SDO, the APR drawn by SDO will be counter-signed
by the District Magistrate concerned. Again APR drawn by BDOs will be counter-signed by PO-cum-
DWOs/DWOs. The PO-cum-DWO/DWO will sub-allot necessary fund to the concerned SDO/BDO for
meeting expenditure towards pay and allowances of BCW Inspectors posted under them.

This order issues with the concurrence of Finance Department, vide their UO No.2818, Gr-P
(Service), dated 11.08.2010.

Yours faithfully,

Joint secretary to the
Government of West Bengal