

**No. 7**

No. BC-16014/1/82-SC & BCD-I

**Issuing Authority:** B.K. Sarkar,  
Joint Secretary,  
Ministry of Home  
Affairs, Govt. of India.

**Addressee:** The Chief Secretaries  
of All State Govts. and  
U.T. Administrations.

*New Delhi, the 6<sup>th</sup> August, 1984.*

**Subject:** - Verification of claim of candidates belonging to Scheduled Castes and Scheduled Tribes and migrants from other States/Union Territories—Form of certificate—Amendment to.

Sir,

I am directed to refer to this Ministry's letter of even number dated the 18.11.1982 and the Department of Personnel and Administrative Reforms letter No. 36012/6/76/Est. (SCT), dated the 29/10/1977 on the above subject and to say that the form of Scheduled Caste/Scheduled Tribe certificate enclosed with the aforesaid letters has been further revised consequent upon coming into force of the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976 and keeping in view the difficulty being experienced by the persons belonging to the Scheduled Castes and Scheduled Tribes in obtaining community certificates on migration from their States of origin to another for the purpose of employment, education etc. The revised caste/tribe form of certificate is enclosed herewith. It is requested that a copy of the revised form of certificate may please be brought to the notice of all the competent authorities who have been empowered to issue such certificates. The list of competent authorities who have been empowered to issue the Scheduled Caste/Scheduled Tribe certificates circulated by the Department of Personnel and Administrative Reforms in their letter No. 13/2/74-Est. (SCT), dated, the 05/08/1975 has also been incorporated in the enclosed revised form.

2. The instructions issued in this Ministry's letter of even number dated the 18.11.1982 will continue. It is, however, clarified that the Scheduled Caste/Scheduled Tribe person on migration from the State of his origin to another State will not lose his status as Scheduled Caste/Scheduled Tribes but he will be entitled to the concessions/benefits admissible to the Scheduled Castes/Scheduled Tribes from the State of his origin and not from the State where he has migrated. All competent authorities may be advised under intimation to this Ministry to issue the Scheduled Caste/Scheduled Tribe certificates on the revised form of certificate henceforth after satisfying themselves of correctness of the certificate after proper verification based on the revenue records/through reliable enquiries. The list of the competent authorities empowered and incorporated in the form may please be followed strictly. No other authority may be authorized to issue the Scheduled Caste/Scheduled Tribe certificates. .

Yours faithfully,  
Sd/- BK Sarkar  
*Jt. Secy to Govt. of India*

*\*Please delete the words which are not applicabl*

**Form of certificate to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim**

FORM OF CASTE CERTIFICATE

This is to certify that Shri/Shrimati\*/Kumari\* .....  
 .....son/daughter\* of .....  
 .....of village\*/town\* ..... in  
 district/Division\* .....of the State/Union  
 Territory\* .....belongs to the.....  
 .....Caste/Tribe\* which is recognised as a Scheduled Caste  
 Scheduled Tribe\*

**Under:**

- @The Constitution (Scheduled Castes) Order, 1950.
- @ The Constitution (Scheduled Tribes) Order, 1950.
- @ The Constitution (Scheduled Caste) (Union Territories) Order, 1951.
- @ The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.
- [as amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976].
- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956.
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959.
- @ The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.
- @ The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962.
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964.
- @ The Constitution Scheduled Tribes (Uttar Pradesh) Order, 1967.
- @ The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968.
- @ The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968.
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978.
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978.

%2. Application in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration:

This certificate is issued on the basis of the Scheduled Caste/Scheduled Tribe certificate issued to Shri/Shrimati\* .....  
 .....father/mother of  
 Shri/Shrimati/Kumari\* ..... ..of  
 village/town\* ..... in  
 District/Division.....of the State / Union  
 Territory\* ..... who belongs to the  
 .....Caste/Tribe\* which is recognised as a Scheduled Caste  
 Scheduled Tribe

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\* Please delete the words which are not applicable  
 @ Please quote specific Presidential Order  
 % Delete the paragraph which is not applicable.

in the State/Union Territory ..... issued by the  
..... (name of prescribed authority)  
vide their No..... dated.....  
.....

<sup>%</sup>3. Shri\*/Shrimati\*/Kumari\*..... and/or his /her\*  
Family ordinarily reside(s) in village/town\* .....  
..... of .....  
..... District/Division of the State/Union Territory of  
.....

Signature .....  
\*\*Designation .....  
( With Seal of Office)

Place ..... State .....  
Union Territory

Date .....

Note: The term "Ordinarily resides(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

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\*Please delete the words which are not applicable

%Delete the paragraph which is not applicable.

\*\* List of authorities empowered to issue Scheduled Caste / Scheduled Tribe Certificates.

1. District Magistrate/ Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy commissioner/ Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate/ Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner.. (not below the rank of 1st Class Stipendiary Magistrate)
2. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and /orhis family normally resides.
5. Administrator / Secretary to Administrator/Devlopment Officer (Lakshadweep Islands).