

GOVERNMENT OF WEST BENGAL
BACKWARD CLASSES WELFARE DEPARTMENT
WRITERS' BUILDINGS, KOLKATA-700 001

No. 434 (20)/JS/BCW/6S-68/2004

Dated, Kolkata, the 27th July, 2009

From:- Shri A. Roy Chowdhury, IAS
Joint Secretary to the Government of West Bengal

To:- The Project Officer-Cum-District Welfare Officer/ District Welfare Officer
Backward Classes Welfare
.....District.

Subject:- Proposal for Construction of Central Hostel for SC Students
(Since renamed as Babu Jagjibanram Chatrawas Yojna)/OBC Students /
ST Students.

Sir,

It has been noticed that while sending proposal for Construction of Central Hostel for SC Students (Babu Jagjibanram Chatrawas Yojna)/OBC Students and Scheduled Tribe Students, you are not furnishing the required details as stipulated by Government of India. Therefore, I am mentioning below the particulars/documents which are essential for submission of Proposal for Construction of Central Hostels:-

1. Central Hostels should be need based, which means you have to study the feasibility of running a Central Hostel in a particular area. For this purpose, you have to take into consideration the location of nearest Central Hostel, number of students available for staying in the proposed Central Hostel.

2. An area which has inadequate Hostel facility should be preferred. SC/ST/OBC population of the area should be taken into consideration. If you propose to construct a SC Hostel the area should have at least 20% SC population. Approval of District Welfare Committee or 3 Men Committee is mandatory.

3. It is imperative that the land for Central Hostel should be free from encumbrances and transferred to Backward Classes Welfare Department. Details of the land should be mentioned with a site Map.

4. A detailed Plan and estimate vetted by appropriate authority must be furnished. Such Plan Estimate should contain Boundary Wall, 2 (two) room quarter for Super/Matron and 1 (one) room quarter for Chowkidar. Moreover, there should be provision for Rain Water Harvesting and Solar Power Energy in the Plan Estimate itself.

5. A Central Hostel under Babu Jagjibanram Chatravas Yojna can be constructed attached to a Secondary / Higher Secondary institute provided there is sufficient number of S.C. students (Girls or boys) who require hostel accommodation.

6. While there is no ceiling on project cost of a Central Hostel, we should try for utmost economy. You are also aware that for SC/ST Central Hostel for Girls, Central Government provides 100% Grant. But for Boys Hostel, State Government has to bear 50% of the project cost. You should also remember that Government of India provides one time fund for Construction of Central Hostel. The recurring expenditure has to be borne by the State Government.

7. A proposal for Central Hostel should invariably mention whether it is for SC or ST or OBC, whether it is for Boys or Girls and the number of inmates to be accommodated in the proposed Hostel.

I would request you to observe the above mentioned guidelines while sending proposal for Central Hostel in future. In case you have already sent incomplete proposal that should be recast as per the above guidelines and sent afresh as promptly as possible. I look forward to your early proposal for construction of Central Hostel, preferably girls' hostel.

Yours faithfully,




Joint Secretary to the Government of West Bengal

No. 434 /1(20)/JS/BCW/2009

Kolkata, the 27th July 2009

Copy forwarded for information and necessary action :-

1. The Commissioner, Backward Classes Welfare.
2. Sabhadhipati,Zilla Parisad .
3. The District Magistrate,
4. The Joint Commissioner for Reservation & Ex-officio Joint Secretary of this Deptt.
5. The Joint Secretary (Administration) of this Deptt.
6. The Managing Director, West Bengal SC & ST Dev. & Fin. Corpn./ West Bengal Tribal Dev, Coop. Corpn. / West Bengal Backward Classes Dev. & Fin. Corpn.
7. P.S. to Minister-in-Charge / Minister of State of this Deptt.
8. Senior PA to Principal Secretary of this Deptt.



Joint Secretary to the
Govt. of West Bengal