

I/202649/2022

Government of West Bengal
Backward Classes Welfare Department
Administrative Building, DJ-4, Sector-II, Salt Lake City, Kolkata-700091
www.anagrasarkalyan.gov.in

Date: 24/06/2022

To:
The Commissioner, BCW & TD Directorate, West Bengal,
8, Lyons Range, 2nd Floor,
Kolkata-700001

Sub: Shifting of the Office of the Special Officer (Industries), BCW from New Secretariat Building to Mitra Building at 8, Lyons Range, Kolkata-70001


Sir,

I am directed to refer to the email received from the SO(Industries), BCW on 23/06/2022 on the subject noted above and to request you to kindly arrange shifting of the entire Office of the SO(Industries), BCW from its present location at 6th Floor, Block-B, New Secretariat Building, 1, Kiran Shankar Roy Road, Kolkata-70001 to the available space at 2nd and 4th Floors of Mitra Building, 8, Lyons Range, Kolkata-700001 for the interest of public service.

The space available at Mitra Building may suitably be re-arranged as per actual requirement for setting up the Office the SO(Industries), BCW and all records and usable furniture, fixture, computer systems, photocopier machine etc may be shifted to its new location. The unserviceable goods may be disposed of following norms and procedure of the State Government.

This may be treated as **MOST URGENT**.

Yours faithfully,


Special Secretary

I/202649/2022

Date: 24/06/2022

Copy forwarded for information & necessary action to:-

1. The Managing Director, WB SC ST & OBC Dev & Finance Corporation (in the rank of Special Commissioner), CF-217/A/1, Sector-I, Salt Lake City, Kolkata-700064
-Logistic support including interior management of new premises, as may be required in connection with the said shifting process, may please be provided to the SO(Industries), BCW
2. The Executive Engineer, PWD, Kolkata West Division, 8th Floor, N S Building, 1, K S Roy Road, Kolkata-700001
3. The Executive Engineer, PWD, City Division, Writers' Building Building, Kolkata-700001
4. The SO(Industries), BCW
5. The Caretaker, New Secretariat Building, 1, Kiran Shankar Roy Road, Kol-1
6. PS to the Secretary, BCW Department


Special Secretary