

**GOVERNMENT OF WEST BENGAL  
BACKWARD CLASSES WELFARE DEPARTMENT  
WRITERS' BUILDINGS  
WEBSITE : [www.anagrasarkalyan.gov.in](http://www.anagrasarkalyan.gov.in)**

**NO.1736-BCW/MRD-09/02 (II)**

**Kolkata, the 15<sup>th</sup> June, 2011.**

**MEMORANDUM**

The undersigned is directed to refer to this Deptt.'s letter No. 125(18)-BCW dt.8<sup>th</sup> January, 2003 and to say that a large no. of appointing authorities in Schools, Colleges, Govt. Establishments and other Educational institutions situated in different districts are facing difficulties in authentication of Register of Appointments. It is also felt that it is not possible for this Deptt. alone to authenticate the Register of Appointments of different posts of all Educational institutions and Govt. Estt.s in this State. The Govt. has been actively considering of the delegation of powers to some sub-ordinate authorities empowering them to authenticate the Register of Appointments of those establishments within their territorial jurisdiction.

2) After careful consideration of all aspects, the Governor has also been pleased to direct that the District Magistrate and District Commissioner for Reservation shall be the authority for authentication of Register of Appointments in respect of all the Govt. Establishments including schools, colleges and other Educational Institutions situated within their territorial jurisdiction.

3) The Governor has further been pleased to direct that the Assistant Commissioner for Reservation & Ex-Officio Assistant Secretary or Officer-on-Special Duty in the Backward Classes Welfare Deptt. shall be the authority for authentication of Register of Appointments in respect of all the Govt. Establishments including Schools, Colleges and other Educational Institutions situated within the territorial jurisdiction of Kolkata as defined in the Calcutta Police Act, 1866.

4) The undersigned is therefore directed to say that authentication of Register of Appointments in all such cases can only be done where the Register of Appointments are mentioned in terms of the W. B. S.C. & S.T. (RVSP) Act, 1976 and amendments made thereafter.

Sd/- M. Pandit,  
Special Secretary to the Government of West Bengal.

No.1736/1(100)-BCW

Kolkata, the 15<sup>th</sup> June, 2011.

Copy forwarded for information and necessary action to the:

- 1) The Principal Secretary/Secretary,

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- 2) The District Magistrate and District Commissioner for Reservation,


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- 3) The P.O.-cum-D.W.O.,

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- 4) The P.S. to M.I.C.

- 5) Guard file.

  
15/6/11  
Special Secretary to the Government of West Bengal.